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Communication Procedure Update

Technical Topic

May 5-9th, 2025
IMRB PB, Dubai
Hosted by UAE GCAA

Communication Procedure Update

» Reason for update

- » Amend MPIG periodicity
- » Inclusion of details about revision process for a CIP

Change Proposed – Correction to status quo

- MPIG is running with a bimonthly periodicity in the last 2 years
- Paragraph 1 Section *Development of a CIPs* proposed to be more general as follows



MPIG/RMPIG CIPs will be reviewed during their ~~monthly~~ periodic web meetings. Once consensus is reached between members, the CIP is forwarded to the IMRBPB Leadership Team. This maximizes the review time of PB members and permits early feedback to MPIG/RMPIG allowing for an updated version to be prepared for submission 60 days in advance of the IMRBPB Annual Meeting (IAM).

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- » **Inclusion of details about revision process for a CIP**

Change Proposed – Addition of substep bullet

- Paragraph 3 Section *IMRBPB Issue Papers Management Procedure* [NEW bullet 9 proposal](#)
- Define how the Working Group / Task Force can convene to work on a specific CIP once deemed appropriate by IMRBPB
- SME groups have been found effective and efficient in providing updates on a specific topics
- Wider opinion and consensus are preserved

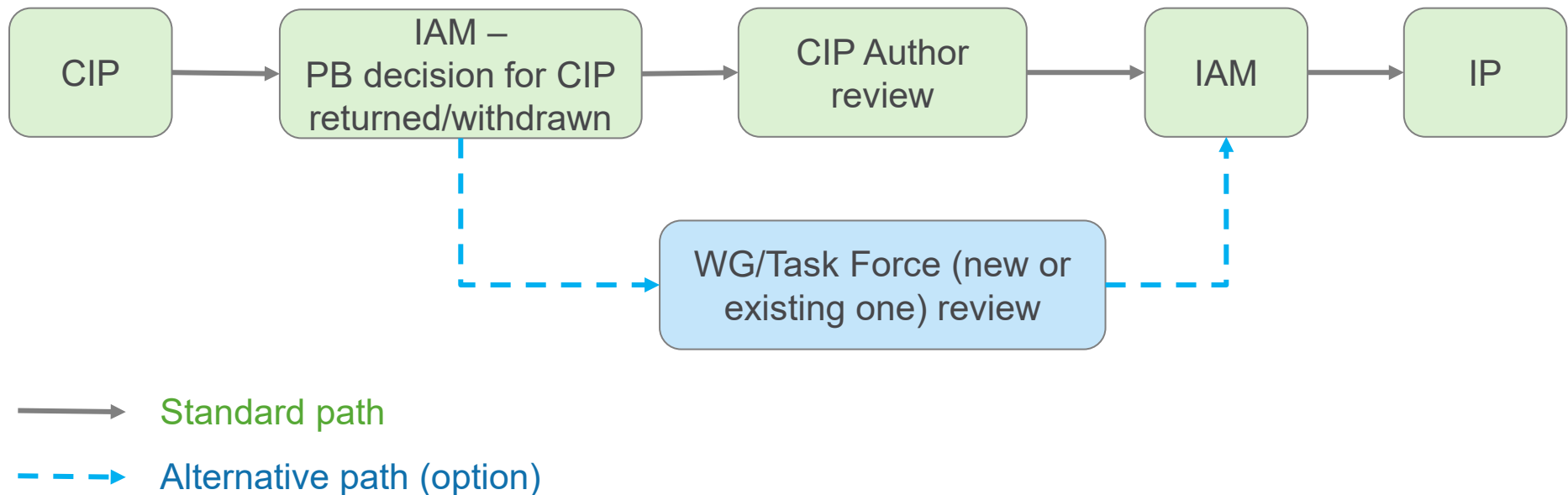


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New Bullet 9 proposed wording



International MRB Policy Board

c. → Returned to the originator for additional work, information or justifications.¶

9) → CIP/s returned/withdrawn to/by the sponsoring stakeholder (NAA, MPIG, RMPIG) may be reworked by the sponsor or the IMRBPB may request it be reworked within a new or existing (e.g., SWG, LHIRF...) joint working group or task force composed of a cross-section of stakeholders and SMEs. The latter practice is encouraged and often results in higher-quality collaborative solutions for the next version of the CIP. Some guidelines should be observed in these cases:¶

a. → The CIP's ownership remains with the original sponsor/author.¶

b. → The objective for the working group or task force is to either reach a consensus or a majority-accepted position on the topic.¶



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- c. → Agreements made within joint working groups or task forces by designated SME stakeholders are subordinate to those of the IMRBPB¶
 - i. → Additionally, CIPs initiated by an industry sponsor and re-worked must also gain consensus by the broader MPIG/RMPG before re-submittal/discussion with IMRBPB (I.A.W. Section 1 “CIP Authoring” 2nd bullet)¶
- d. → Designated SMEs within these working groups or task forces are expected to actively engage (e.g., attend or initiate meetings) in the collaborative work on the topic and provide decision support information to their respective IMRBPB representatives as applicable¶
- e. → The original author/sponsor re-presents the CIP to the IMRBPB together with an overview of work group or task force efforts to include an acknowledgment that a consensus or majority-accepted position was reached (or not) by the working group or task force.¶





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